

MASTER BUILDER CAMP JOB DESCRIPTION: ACTIVITY LEADER

THE ACTIVITY LEADER IS PRIMARILY RESPONSIBLE FOR THE PLANNING, LEADING, AND IMPLEMENTING OF THE CORE AND NON-CORE PROGRAMS AND EXPERIENCES FOR MBC CAMPERS IN A GROUP SETTING. THEY WILL ALSO BE RESPONSIBLE FOR THE GENERAL SAFETY AND DEVELOPMENT, GROWTH, AND SKILL ACHIEVEMENT OF THE PARTICIPANTS IN HIS/HER GROUP. THE INCUMBENT WILL PROVIDE HIGH QUALITY EDUCATIONAL AND RECREATIONAL EXPERIENCES FOR PARTICIPANTS THAT FOCUS ON THE MBC CORE VALUES OF KINDNESS, TEAMWORK, RESPECT, FRIENDSHIP, AND HEART.

ESSENTIAL RESPONSIBILITIES:

- Help write and implement a weekly schedule of projects for your camp group.
- Run inclusive program activities in safe, organized, and professional manner that allows for camper growth and empowerment.
- Apply basic youth development principals in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
- Be a role model to campers and staff in their attitude, behavior and dress as well as set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, safety, and sportsmanship.
- Participate in the development and implementation of MBC camp culture based on our camp mission to empower and build up kids.
- Keep activity areas clean and organized and maintain working order of all camp equipment.
- Organize and lead a variety of small and large group activities each week. Activities may include but are not limited to a variety of STEAM based learning projects, songs and dances, games, theme based skits, and a variety of team building and recreational games.
- Identify and respond to camper behavior issues.
- Ensure that the site is kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns to Camp Leadership.
- Assist in maintaining accurate program records including incident reports, medical logbook documentation, and daily attendance.
- Know and understand ALL emergency procedures associated with the camp program.
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Plan/Implement after camp classes as needed and/or camp extended care program.
- Help guide Junior Counselors to have a deeper understanding of leadership and counseling skills.

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QUALIFICATIONS: REQUIRED

- Must be 21 years old and have a proven track record through provided references of responsible ethical behavior.
- Must be able to lead and manage a class activity of up to 20 campers.
- Prior to first day of work, show completion of First Aid and CPR certification, assigned Youth Development Professional online courses, and Level 2 background check.
- Must have education classes or experience in camp, youth programs, recreation, working with children, Science/Technology/Engineering/Arts, or in a related field.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Strong organizational and communication skills.
- Ability to interact with all age levels

PHYSICAL ASPECTS OF THE JOB:

- Must have the physical ability to lead and participate in camp activities which include, but are not limited to: singing and dancing, team building initiatives, physical games, playing characters and carrying camp theme, and the various activities/projects planned each week based on STEAM learning concepts.
- Must be capable of carrying loads of up to 90 pounds and able to traverse uneven terrain without undue exertion.
- Work in conditions that are often messy, dirty, and/or wet.
- Perform essential program support to camp activities and programs which may include, but not limited to the following activities: long periods of standing, full-reach overhead, crouching, kneeling, twisting of the waist, shoulders, and legs, and lying on stomach and/or back, requires normal level of eyesight and hearing.
- Must have the ability to physically manage and support children when needed for safety in general camp activities (child weighing 50 - 200 pounds).
- Ability to perform a variety of tasks both indoors and outdoors.
- Remain alert, engaged, and present with assigned campers with no lapses of consciousness.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Ability to observe Junior Counselor behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.