

## MBC SUMMER 2021 COVID-19 POLICES & PROCEDURES

These procedures are developed by Master Builder Camp, LLC to mitigate exposure and transmission of the COVID-19 virus for our Summer 2021 Day Camp Program, as per guidance from CDC and FL DEPT of HEALTH. This is not comprehensive and not static. Procedure changes will be assessed and adopted into programming as necessary/advised on a constant basis.

### Our Goals

1. Prevent exposure of virus within the camp, and keep individual camper's circle as small as possible.
2. Prevent transmission of virus between isolated camper groups.
3. Educate campers about practices for keeping themselves and their peers safe from viruses and improve camper's mental health as effected by Covid-19 program changes.

### GOAL 1: Prevention at camp

- a. All staff for 2021 summer program will be fully vaccinated for COVID-19 and are trained on transmission and prevention for the virus as pertains to our camp.
- b. Upon arriving for work, all staff must wash hands and perform a medical check identical to the camper medical check as outlined below.
- c. Campers will be preassigned into groups depending on age and group numbers will range between 12-22 kids depending on camper age and project. Groups will run separate from each other for most of the program. There may be times when groups are brought into the same open air space for a project reveal, and they will be social distanced &/or wearing masks.
- d. Each group room will have their own exterior entrance which will be used only by that team for all comings and goings.
- e. Morning check in will be done in staggered time frames to reduce number of families waiting to be checked in all at once.
- f. All families will be asked to wear masks and practice social distancing while waiting in line to be checked in.
- g. Campers will undergo a medical check outside of the camp area by a masked staff member, this medical check will include taking the camper's temperature to make sure it is under 100.4 deg and a family member answering the following questions with them:
  1. Have you or your family been exposed to someone with Coronavirus either directly or indirectly in the past 14 days?
  2. Have you or anyone in your family experienced any of the following within the past 14 days: Cough, Fever, Shortness of Breath, Loss of taste or smell, chills, muscle pain, sore throat?

### 3. Are you experiencing any other symptoms of illness currently?

- h. The staff member will also make a visual inspection of the child for signs of illness (Flushed cheeks, runny nose, shortness of breath, overly tired or unusually grumpy)
- i. Any child who does not pass screening or is ill in any way, will not be allowed to check into camp.
- j. Once a camper passes screening, they will be signed into camp on the digital kiosk, which a staff member will sanitize after each use.
- k. Campers will then wash their hands or sanitize with at least 60% alcohol based sanitizer before proceeding to their group room.
- l. Only staff and campers will typically enter the rooms (if parents would like to come inside, they will need to be masked and hands have been sanitized)
- m. Camper checkout will also be staggered times to reduce number of families waiting.
- n. Check out will occur outside of the camp area and families will be asked to wear masks and practice social distancing while waiting.
- o. Families will sign their camper out, which a masked staff member will sanitize in between uses, then staff will walkie-talkie the camper to be sent out to go home.
- p. If a parent needs to talk to staff or a staff needs to discuss a camper's day with the parent, social distancing should be observed and masks will be worn.
- q. If a staff member leaves campus at any time to return later (ie: lunch break), they wear a mask if in public at any time and must sanitize before re-entering the camp space.

#### GOAL 2: Prevention between groups

- a. All staff and campers will wear masks while indoors and outdoors anytime not able to social distance.
- b. Playground time will be mask optional as per parental preference.
- c. Camper groups will be given an assigned Activity Space and group for the week.
- d. If an activity requires a group to share an activity area (classroom, playground, lunch area, etc), staff will fully sanitize the space before another group can use it.
- e. All staff will practice social distancing from other staff/public as much as possible and will wear a mask when it's not.
- f. If a staff member is going to cross camper groups, they will sanitize before and after changing groups.
- g. All children and staff will engage in hand hygiene at the following times:
  - Arrival to the facility and after breaks
  - Before and after preparing food or drinks
  - Before and after eating or handling food
  - Before and after administering medication or medical ointment
  - After using the toilet or helping a child use the bathroom
  - After coming in contact with bodily fluid

- After playing outdoors or in sand
  - After handling garbage
- f. Proper hand washing will be practiced, washing hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.
  - g. Shared bathrooms will be single occupant use only, and spaces marked on floor outside doors where campers can wait their turn socially distanced.
  - h. All food for campers to eat throughout the day must be prepared at home and brought to camp in a sealed container.
  - i. All eating times for staff/campers will be stationary and held almost always outside as weather allows and occasionally in a well ventilated room at socially distanced spacings.
  - j. Campers will need to wash hands before and after eating and keep all food sealed in their lunch boxes when not eating.
  - k. Any staff with campers during eating times (snack/lunch) will wash/sanitize hands before and after each time they have to interact with a camper's food (ie: helping open a container/cleaning a spill).
  - l. All campers must bring a water bottle for the day. Water fountains will be limited to filling camper water bottles only. While indoors campers will be asked to social distance from peers when taking mask off to drink.
  - m. Camp space/materials/toys cleaning and sanitizing be done with kitchen-safe EPA approved virucide chemicals.
  - n. Camp equipment that needs to be shared between groups during the week will be sanitized daily after a groups use. Camp equipment not shared (ie: LEGOs assigned to a particular group for the week and not shared between groups) will be sanitized at the end of the week before the next group of campers.
  - o. Staff will sanitize frequently touched surfaces within the camp space/outdoor areas/bathrooms throughout the day.
  - p. Rooms not shared between groups will be cleaned/sanitized at the end of each day.
  - q. If a child is found to have symptoms of illness while at camp, they will be moved to a quiet isolated area away from the group and family immediately called to come pick up.
  - r. Any staff member experiencing symptoms of illness will be sent home and not come to work until symptoms have resolved (or at a time frame recommended by their medical provider).
  - s. If a child or staff member is found to be sick while on campus, the facility will be cleaned and sanitized immediately as per CDC recommendations.
  - t. The program may need to be closed for an undetermined amount of time to perform cleaning/sanitization before campers can return, if a positive Covid-19 case at our camp has been confirmed. Local health officials will be consulted for this decision and families affected informed immediately.

### GOAL 3: Education and mental health of staff/campers as related to Covid-19

- a. All staff leaders will conduct check-in meeting with their camper group at the beginning of each day. Together they will access the group and review: ask campers how they are doing, talk through any pertinent Covid-19 changes at camp, process emotions, and review ways campers can keep each other safe at camp including social distancing, wearing masks, safe ways to cough/sneeze, and hand washing. Staff will give campers an open forum to ask questions and will answer them in an age appropriate manner.
- b. Staff will also walk campers through new protocols before they happen, (such as going outside to lunch area sitting, or heading to the shared bathroom, using water fountain.) to proactively reduce camper stress over new transitions.
  - a. Due to the communication barrier of wearing face masks, staff will make extra efforts to connect with campers in a positive way. Portraying positive body language, lowering to a campers level, keeping a calm tone of voice when speaking with campers, and using appropriate physical contact when warranted to reduce feelings of isolation and form connection for the child.
  - b. Staff will remain aware that negative camper behavior may often be a result of enhanced anxiety a child has due to the current situation. Camp will provide a chill out space for any child needing a break from the group instead of using consequences for behavior modification.
  - c. If a staff member becomes uncomfortable, feels unsafe, or is experiencing mental stress due to the requirements and role they have in their job, they should be relieved of duties from the group and debrief with a supervisor. No staff should stay in direct supervision with campers that is not comfortable with the situation and able to fully carry out their duties.
  - d. Supervisors will conduct check ins with staff on a daily basis to assess stress level and provide mental health support as needed.